

PROFESSIONAL SERVICES CONTRACT BETWEEN

STATE OF ALASKA
ALASKA STATE LEGISLATURE
LEGISLATIVE BUDGET & AUDIT COMMITTEE
120 4th Street, State Capitol, Rm 3
Juneau, AK 99801-1182

AND

WENRAN JIANG
DBA ASIAN ENERGY MARKETS CONSULTING
3062 MacNeil Way
Edmonton AB
CANADA
T6R 3V4

CONTRACT NOT TO EXCEED AMOUNT: \$35,000 USD
(including reimbursement for expenses)

The parties to this contract are the State of Alaska, Alaska State Legislature, Legislative Budget & Audit Committee, whose address is 120 4th Street, State Capitol, Room 3, Juneau, AK 99801-1182, hereinafter referred to as the "Committee", and Wenran Jiang, an individual, dba Asian Energy Markets Consulting, whose address is 3062 MacNeil Way, Edmonton, AB Canada T6R 3V4, hereinafter referred to as the "Consultant".

THE PURPOSE OF THIS CONTRACT is to provide the Committee with Liquefied Natural Gas (LNG) expert consulting services.

IT IS THEREFORE MUTUALLY AGREED THAT:

CLAUSE I - STATEMENT OF SCOPE OF WORK

- (A) The Consultant shall provide the Committee with expert consulting services on the general subjects of China and Chinese energy policy, practices, plans, infrastructure, and Liquefied Natural Gas (LNG); and provide information and opinions regarding joint development of an Alaska LNG project by the State of Alaska, China Petrochemical Corporation (Sinopec), CIC Capital Corporation, and Bank of China.
- (B) The Consultant may only use the key person when performing work under the contract, unless the Committee and Consultant agree that the Consultant may use other persons to perform the work and agree on the fees that the Committee will pay the Consultant for the work of the persons who are not the key persons; in this contract, "key person" means Wenran Jiang.

CLAUSE II - PERIOD AND DATES OF PERFORMANCE

- (C) The work under this contract shall begin February 1, 2018 and terminate February 1, 2019.
- (D) Upon delivery of written notice to the Consultant, this contract may be terminated by the Project Director with or without cause. To terminate, the Committee shall provide notice by e-mail or delivery of a hard copy to the Consultant, whichever method is selected in the sole discretion of the Committee. If this contract is so terminated and the termination is not based on a breach by the Consultant, the Committee shall compensate the Consultant for services provided under the terms of this contract up to the date the termination notice is delivered, provided the Consultant provides the Committee with a statement in writing containing a description of the services provided prior to contract termination, detailed time records that include the items required for time records by Clause XIII (Records; Audits) of this contract for the services provided prior to contract termination, and a copy of all documents, reports, material, and other items required to be delivered to the project director by Clause XIV (Ownership and Reuse of Documents) of this contract.

CLAUSE III - COMPENSATION

- (A) The Consultant shall perform the work specified by this contract at the rate of \$350.00 per hour.
- (B) Payment shall be based on billings provided by the Consultant that include the items required for time records by Clause XIII (Records; Audit) of this contract.
- (C) The Project Director must approve a billing before it may be paid.
- (D) If a payment is not made within 90 days after the Committee has received a billing, the Committee shall pay interest on the unpaid balance of the billing at the rate of 1.5 percent per month from, and including, the 91st day through the date payment is made. A payment is considered made on the date it is mailed or personally delivered to the Consultant.
- (E) In addition to the hourly rate under (A) of this Clause, the Committee shall reimburse the Consultant for reasonable expenses that are incurred by the Consultant in the performance of this contract and that are supported by receipt and approved for reimbursement by the Project Director. If approved, transportation expenses will be reimbursed at the following rates: airfare at coach rate and car mileage at the federal rate. The Consultant shall be reimbursed for meals at the federal per diem rate.
- (F) In addition to the payments under (A) and (E) of this Clause, if the Project Director requires the Consultant to travel outside of the Consultant's home base of Edmonton AB Canada, the Consultant will be reimbursed for reasonable

travel expenses that are supported by receipts and that are approved by the Project Director. The Consultant will not be paid for time spent traveling, unless a description of the work to be done while traveling has been provided in writing and approved in advance in writing by the Project Director. The Consultant will then be paid at the hourly rate in (A) of this Clause for work done while traveling.

- (G) Total payments under this contract, including reimbursement for expenses, may not exceed Thirty-Five Thousand and No/100 United States Dollars (\$35,000.00).

CLAUSE IV - EXPENSES AND DUPLICATION

- (A) Except as may be otherwise provided by Clause III, the office space, equipment, supplies, clerical support and other expenses that are necessary for the Consultant to carry out the Consultant's obligations under this contract shall be supplied and paid for by the Consultant at no cost to the Committee.
- (B) Duplicates of any material or other item produced under this contract may be produced by the Committee; the office space, equipment, supplies, clerical support and other expenses required for the duplication shall be supplied by the Committee.

CLAUSE V – ASSIGNMENT OR TRANSFER

Assignment or transfer of the contract is subject to the approval of the Committee Chair.

CLAUSE VI – WORKERS' COMPENSATION

If necessary, the Consultant shall, in accordance with AS 23.30.045(d), provide and maintain workers' compensation insurance. The Consultant shall require any subcontractor to provide and maintain workers' compensation insurance for the subcontractor's employees. Consultant shall provide the Committee, upon request, with written proof of the coverage required by this clause.

CLAUSE VII – FEDERAL AND STATE LAWS

In addition to the other requirements of this contract, the Consultant must comply with all applicable Federal and State labor, wage/hour, safety and other laws which have a bearing on the contract, and must have all licenses and permits required by the Federal government, State and/or municipality for performance of the contract covered by this contract, including, but not limited to, a valid Alaska business license and any necessary applicable professional licenses. The Consultant must pay all fees associated with the licenses and permits required for performance of the contract. The Consultant shall pay all Federal, State, and local taxes incurred by the Consultant,

in the performance of the contract. The Consultant's certification that taxes have been paid may be verified before final payment by the Committee.

CLAUSE VIII – HUMAN TRAFFICKING

By the Consultant's signature on this contract, the Consultant certifies that the Consultant is not headquartered in a country recognized as Tier 3 in the most recent United States Department of State's Trafficking in Persons Report, and that, if this changes, the Consultant will submit a certified copy of the Consultant's policy against human trafficking to the Committee.

The most recent United States Department of State's Trafficking in Persons Report can be found at the following website: <http://www.state.gov/g/tip/rls/tiprpt>.

CLAUSE IX – VENUE

If the parties to the contract find it necessary to litigate the terms of the contract, venue shall be State of Alaska, First Judicial District, at Juneau, and the contract shall be interpreted according to the laws of Alaska. This contract may not be interpreted according to any other law or litigated in any other venue.

CLAUSE X – BINDING ON SUCCESSORS

Subject to Clause V (Assignment or Transfer) of this contract, this contract and all the covenants, provisions and conditions contained in the contract shall inure to the benefit of and be binding upon the successors and assigns of the Consultant and the Committee.

CLAUSE XI – INDEMNIFICATION

The Consultant shall indemnify, save harmless, and defend the Committee, and the Committee's officers, agents, and employees from liability for any claim, including, but not limited to, any damages, costs, and attorney fees arising from the claim, arising from Consultant's negligence or intentional misconduct in the performance of Consultant's obligations under this contract.

CLAUSE XII – COVERAGE UNDER THE ETHICS LAW

Under AS 24.60.112(b) of the Legislative Ethics Act (AS 24.60), as amended in 2016, certain provisions of AS 24.60 apply to legislative consultants and legislative independent contractors. It is the responsibility of the Consultant to review AS 24.60 and determine whether Consultant is in compliance with AS 24.60.

CLAUSE XIII – RECORDS; AUDIT

In addition to any other records required by this contract, the Consultant shall accurately maintain detailed time records that state the date of the work, break down the time in quarters of an hour, describe in detail the work done during the quarter of an hour, and identify which individual did the work. The Consultant shall also keep any other records that are required by the Project Director. The records required by this contract are subject to inspection by the Committee or the Project Director at all reasonable times.

CLAUSE XIV – OWNERSHIP AND REUSE OF DOCUMENTS

All documents, reports, material, and other items generated as a consequence of work done under this contract are the property of the Committee. To the extent the Consultant has any interest in the copyright for these items under the copyright laws of the United States, the Consultant transfers, by this contract any and all interest the Consultant has in the copyright for these items to the Committee, and the Committee will be the owner of the copyright for these items. Upon completion of the work or termination of this contract, the items shall be delivered to the Project Director.

CLAUSE XV - PROJECT DIRECTOR

The Project Director is the person appointed by the Committee Chair. The Project Director shall be Randy Ruaro. The Project Director is authorized to oversee and direct the activities of the Consultant under this contract. The Committee Chair may replace the Project Director at any time and shall provide notice of the replacement to the Consultant.

CLAUSE XVI - AUTHORIZATION; CERTIFICATION

Execution of this contract by the Committee Chair hereby constitutes a certification that funds are available in an appropriation to pay for work performed under this contract through June 30, 2018. Availability of funds to pay for work performed from July 1, 2018, through February 1, 2019, is contingent upon appropriation of funds for the next fiscal year. If, in the judgement of the Certifying Authority of this contract, sufficient funds are not appropriated for the appropriate fiscal year, the contract will be terminated under Clause II (B) or amended.

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This contract contains all terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this contract shall be deemed to exist or to bind either of the parties to this contract. This contract may not be modified unless in writing and signed by the parties to this contract.

Sen. Bert Stedman, Chair Date _____
Legislative Budget & Audit Committee
Procurement Officer

Deputy Executive Director
Legislative Affairs Agency

Legal Counsel 2/8/18
Date

Randy Ruaro
Project Director