

AMENDMENT NO. 1 TO PROFESSIONAL SERVICES CONTRACT BETWEEN

State of Alaska
Legislative Budget and Audit Committee
333 Willoughby Avenue
Juneau, AK 99801

AND

Stoel Rives, LLP
510 L Street, Suite 500
Anchorage, AK 99501

*****Amended Contract Amount – Not to Exceed: \$200,000.00**
(amount includes travel and all other expenses)***

The parties to this amendment, made and entered into on the date the Chair signs the Contract, are the State of Alaska, Legislative Budget and Audit Committee, whose address is 333 Willoughby Avenue, Juneau, AK 99801, hereinafter referred to as the "Committee," and Stoel Rives, Limited Liability Partnership (LLP), whose address is 510 L Street, Suite 500, Anchorage AK, 99501, hereinafter referred to as the "Contractor."

THE PURPOSE OF THIS AMENDMENT NO. 1 is to increase the "not to exceed" amount of the Contract entered into by the parties on January 12, 2023, and to allow the Project Director to approve changes to hourly billing rates.

IT IS THEREFORE MUTUALLY AGREED THAT:

1. CLAUSE III – COMPENSATION AND METHOD OF PAYMENT is amended to read as follows:

- (A) Payment shall be based on a billing provided by the Contractor. Billings shall be submitted each month for services provided.
- (B) All requests for payment must be approved by the Project Director prior to payment.
- (C) The Contractor shall be compensated based on the following rate structure:

<u>Person</u>	<u>Hourly Rate</u>
Jonathan Iversen	\$630
Jim Torgerson	\$625
Kevin Cuddy	\$540
Whitney Brown	\$395
Connor Smith	\$350
Sarah Dronenburg	\$285

Any changes to the hourly rates listed above must be approved by the Project Director prior to services being provided.

- (D) If a payment is not made within ninety (90) days after the Project Director has received a request for payment, the Committee shall pay interest on the unpaid balance of the billing at the rate of one and one-half percent (1.5%) per month from, and including, the 91st day through the date payment is made. A payment is considered made on the date it is mailed or personally delivered to the Contractor. Payment sent by mail shall be sent to the address designated by the Contractor.
- (E) The Committee will not pay a request for payment of services submitted more than 12 months after the calendar month in which the request for payment was due.
- (F) The Contractor shall perform the work specified in this Contract, including all labor, materials, equipment, and expenses to complete the work for a total Contract price not to exceed two hundred thousand dollars (\$200,000.00).

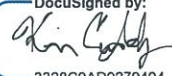
2. CLAUSE XIII – COMMITTEE AUTHORIZATION is added and reads as follows

Execution of this Contract Amendment No. 1 was authorized by the Committee on May 18, 2023.

3. All other provisions of the original Contract will remain the same.

IN WITNESS WHEREOF, the parties have executed this amendment on the dates indicated below:

STOEL RIVES, LLP

DocuSigned by:

 3328C9AD9279494
 _____ 6/2/2023
 Kevin M. Cuddy Date
 Principal Stoel Rives, LLP
 Business License No. 928703

LEGISLATIVE BUDGET AND
 AUDIT COMMITTEE


 _____ 6/2/2023
 Representative Ben Carpenter Date
 Chair
 Procurement Officer

CERTIFYING AUTHORITY


 _____ 5/23/23
 Kris Curtis, CPA, CISA Date
 Legislative Auditor

APPROVED AS TO FORM:


 _____ 5/23/23
 Legal Counsel Date

Certificate Of Completion

Envelope Id: A27F00698E134E668E5F4369473D0BC3	Status: Completed	
Subject: Complete with DocuSign: Steel Rives amendment No. 1 to professional services agreement 2023.pdf		
Source Envelope:		
Document Pages: 2	Signatures: 1	Envelope Originator:
Certificate Pages: 4	Initials: 0	Lauren Hughes
AutoNav: Enabled		129 6th St. Terry Miller Legislative Office Building
Envelopeld Stamping: Disabled		Alaska, AK 99801
Time Zone: (UTC-09:00) Alaska		Lauren.Hughes@akleg.gov
		IP Address: 146.63.193.166

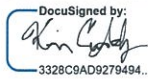
Record Tracking

Status: Original	Holder: Lauren Hughes	Location: DocuSign
6/2/2023 11:54:56 AM	Lauren.Hughes@akleg.gov	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Alaska State Legislature	Location: DocuSign

Signer Events

Kevin M. Cuddy
 Kevin.cuddy@stoel.com
 Security Level: Email, Account Authentication (None)

Signature



Signature Adoption: Drawn on Device
 Using IP Address: 80.22.110.154
 Signed using mobile

Timestamp

Sent: 6/2/2023 11:58:08 AM
 Viewed: 6/2/2023 12:10:13 PM
 Signed: 6/2/2023 12:11:01 PM

Electronic Record and Signature Disclosure:
 Accepted: 6/2/2023 12:10:13 PM
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 Company Name: Alaska State Legislature

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Lauren Hughes
 lauren.hughes@akleg.gov
 Security Level: Email, Account Authentication (None)



Sent: 6/2/2023 12:11:01 PM
 Resent: 6/2/2023 12:11:05 PM

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Kris Curtis
 kris.curtis@akleg.gov
 Security Level: Email, Account Authentication (None)



Sent: 6/2/2023 12:11:02 PM

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Carbon Copy Events	Status	Timestamp
Martha Narino-Torres martha.narino-torres@akleg.gov Security Level: Email, Account Authentication (None)	<div style="border: 2px solid blue; padding: 5px; display: inline-block; font-weight: bold; color: blue; font-size: 1.2em;">COPIED</div>	Sent: 6/2/2023 12:11:03 PM Viewed: 6/2/2023 12:14:03 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Certified Delivered	Security Checked	6/2/2023 12:10:13 PM
Signing Complete	Security Checked	6/2/2023 12:11:01 PM
Completed	Security Checked	6/2/2023 12:11:03 PM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

Please read this Electronic Records and Signature Disclosure (ERSD). It concerns your rights regarding electronically undertaking, and the conditions under which you and the Alaska State Legislature agree to electronically undertake, the transaction to which it relates (the “TRANSACTION”).

Consent to Electronically Undertake the TRANSACTION

You can electronically undertake the TRANSACTION only if you confirm that you meet the following requirements by selecting the box next to “I agree to use electronic records and signature” (the “AGREE BOX”):

1. you can fully access and have read this ERSD;
2. you can fully access all of the information in the other TRANSACTION records;
3. you can retain all of the TRANSACTION records in a form that you will be able to fully access for later reference;
4. you consent to undertake the TRANSACTION electronically; and
5. you are authorized to undertake the TRANSACTION. (Please note that falsely undertaking the TRANSACTION may subject you to civil liabilities and penalties and/or to criminal penalties.)

If you cannot or are not willing to confirm each of these five things, do not select the AGREE BOX.

Withdrawing Consent

If you select the AGREE BOX, you can withdraw your consent to electronically undertake the TRANSACTION at any time before you complete the TRANSACTION: simply do not finalize it. The only consequence of withdrawing your consent is that you will not finalize the TRANSACTION.

If you select the AGREE BOX, your consent will apply only to this TRANSACTION. You must separately consent to electronically undertake any other transaction with the Alaska State Legislature.

Paper Option for Undertaking the TRANSACTION

You may undertake the TRANSACTION with the Alaska State Legislature using paper records. (Alaska State Legislature employees who want to undertake the TRANSACTION in paper should contact the department responsible for the TRANSACTION.) Print the paper records on the website of the Alaska State Legislature department responsible for the TRANSACTION, or request them from the department. The Alaska State Legislature homepage is at <http://akleg.gov/>.

Copies of TRANSACTION Records

After completing the TRANSACTION but before closing your web browser, you should download the TRANSACTION records. Or you can download the records within 90 days after completing the TRANSACTION using the link in the DocuSign email sent to the email address you used to complete the TRANSACTION. The Alaska State Legislature will not provide a paper copy of the TRANSACTION records as part of the TRANSACTION. Under the Alaska Public Records Act (APRA), AS 40.25.100–.295, you can request a copy from the department responsible for the TRANSACTION, but if too much time has passed, the department may no longer have the records when you make your request. If required under the APRA, the agency will charge a fee.

Required Hardware and Software

For the minimum system requirements to electronically undertake the TRANSACTION, including accessing and thereby retaining the TRANSACTION records, visit <https://support.docusign.com/guides/signer-guide-signing-system-requirements>. These requirements may change. In addition, you need access to an email account.

How to Contact the Alaska State Legislature

To ask a question on this ERSD or the DocuSign document generated after you complete the TRANSACTION or on using DocuSign to electronically undertake the TRANSACTION, contact the Alaska State Legislature Information Technology Help Desk at either of the following addresses:

Alaska State Capitol
Terry Miller Building
Room 117
Juneau, AK 99801
Reference: DocuSign

IT.Helpdesk@akleg.gov
Subject: DocuSign

To ask any other question on the TRANSACTION records or to update the information for contacting you electronically, contact the Alaska State Legislature department responsible for the TRANSACTION using the contact information in the TRANSACTION records or, if those records contain no contact information, using the contact information on the agency's website. Again, the Alaska State Legislature homepage is at <http://akleg.gov/>.